

REQUESTS FOR BUDGET CARRY FORWARDS TO 2015-16

ANNEX 1

REQUIRING MEMBER APPROVAL IF MORE THAN 10% of BUDGET
(EXECUTIVE UP TO £50k, COUNCIL ABOVE)

	H o S	Amount	Budget	Approval
BUDGET CARRY FORWARD REQUESTS		£	%	
CCTV project	Jackie Fitzsimons	83,000	18.0%	Council
Uniform training	Jackie Fitzsimons	5,000	3.8%	
Paperlite project	Jackie Fitzsimons	15,000	11.4%	
Health and Safety Case	Jackie Fitzsimons	16,000	10.3%	
Emergency Planning software system	Jackie Fitzsimons	2,750	22.0%	
Continuing professional development training	Jackie Fitzsimons	850	22.0%	
Maintenance Costs	Karen Curtin	50,000	225.7%	Council
Housing needs carry forward request	Chris Stratford	2,794	3.3%	
Unspent training budget as a result of post vacancy to fund OD project and transformation programme to deliver shared competency framework, etc.	Jo Pitman	45,000	-128.6%	
Request to c/fwd unspent budget to member training reserve and for new AV equipment in Council chamber	Kevin Lane	24,200	4.9%	
To fund new AV equipment in council chamber and £5000 funds for x3 extra staff members for 6 months into 15-16 and f/time temp to cover maternity leave	Kevin Lane	60,000	-67.5%	Council
		304,594		
TRANSFERS TO EAR MARKED RESERVES				
Thames Valley Police account for future spend on joint projects	Jackie Fitzsimons	10,000	39.7%	
Transfer to Reserves the Licencing Net underspend for the year	Jackie Fitzsimons	60,667	65.2%	Council
Sainsbury's Primary Authority balance to EMR	Jackie Fitzsimons	55,328	Nil budget	Council
To Fund future costs of the Local Plan and Town Centre masterplanning.	Adrian Colwell	400,000	Nil budget	Council
Planning fees to Planning Fees reserve	Andy Preston	300,000	29.1%	Council
Strategic Housing Market Assessment	Chris Stratford	120,000	Nil budget	Council
Car Park Studies	Calvin Bell	200,000	Nil budget	Council
Valuation Consultancy	Karen Curtin	70,000	Nil budget	Council
Transport Engineer Consultancy	Calvin Bell	280,000	Nil budget	Council
Building Control balance to EMR	Andy Preston	53,035	34.2%	Council
Eco Town interest to Eco Town reserve	Karen Curtin	29,000	Nil budget	
Joint External Bid-Writer (SNC)	Karen Curtin	30,000	Nil budget	
Over recovered income from court cost to fund new system to make the process of debt collection more efficient	Paul Sutton	25,000	-18.1%	
To help fund the revenue cost not built into the base for the new 3-way pay't mgt system in 15-16	Paul Sutton	10,083	103.5%	
Request to c/fwd unspent budget to member training reserve and for new AV equipment in Council chamber	Kevin Lane	8,747	1.8%	
		1,651,860		
GRANTS TO EARMARKED RESERVES				
Eco Town S106 income	Karen Curtin	209,909		Council
Capacity grant	Karen Curtin	202,676		Council
Active Women	Nicola Riley	6,339		
New Burdens Neighbourhood Plan grant	Adrian Colwell	17,150		
New Burdens grant	Paul Sutton	27,184		
New Burdens - Asset of Community and Rights to Challenge	Paul Sutton	16,402		
New Burdens NDR cost of collection	Paul Sutton	78,582		Council
IER grant	Kevin Lane	31,786		
Section 31 Grant	Paul Sutton	731,000		Council
		1,321,028		

CAPITAL OUTTURN 2014/15

Description	Original Budget 14/15	Adjusted 14/15	Approved Budget 14/15	Actual 14/15	Slippage 14/15	Variance 14/15
	£000	£000	£000	£000	£000	£000
Community and Environment						
Biomass Heating for Bicester Leisure Centre	307		307	221	86	0
Cooper Sports Hall Roof	100		100	0	100	0
Woodgreen Leisure Centre Bowls Hall Heater	65		65	25	0	(40)
Customer Self-Service Portal and CRM Solution	55		55	0	55	0
Stratfield Brake Floodlights	20		20	20	0	0
Hanwell Solar PV	35		35	28	0	(7)
Community Centre Refurbishments	84		84	0	84	0
Solar Photovoltaics at Sports Centre	80		80	0	80	(0)
Village Hall, Recreation Play Grants	7		7	0	7	0
Football Development Plan in Banbury	20		20	0	20	0
North Oxfordshire Academy Astro turf	150		150	0	150	0
South West Bicester Sports Village	1,458	(1,271)	187	187	0	(0)
Athletics Track Refurbishment - North Oxfordshire	165		165	124	7	(34)
Stratfield Brake Repair Works	22		22	0	22	0
KGSC ATP Replacement	77		77	9	20	(48)
Car Park Refurbishments	28		28	0	28	0
Implementing Vehicle Parks Proposals	17		17	0	17	0
Sports Centre Modernisation Programme	118		118	0	118	0
Energy Efficiency Projects	45		45	14	31	0
Glass Bank Recycling Scheme	25		25	16	9	(0)
Recycling Bank Scheme	25		25	4	21	0
Off Road Parking Facilities	18		18	0	18	0
Urban Centres Improvements	15		15	0	15	0
Vehicle Replacement Programme	873		873	860	17	4
Recycling Bins	216		216	24	0	(192)
Fleet Management System	4		4	3	1	(0)
Mini MRF [Materials Recovery Facility]	29		29	0	0	(29)
Thorpe Lane Depot Hard Standing	35		35	32	0	(3)
	4,093	(1,271)	2,822	1,566	906	(350)

Description	Original Budget 14/15	Adjusted 14/15	Approved Budget 14/15	Actual 14/15	Slippage 14/15	Variance 14/15
Resources						
Standardisation	0		0	5	0	5
Microsoft Licensing Agreement	50		50	130	0	80
Thin Client Extention	9		9	0	9	(0)
Core Business System Integration	24		24	0	24	0
Corporate Bookings System	19		19	8	8	(3)
Extended Contract for Website Hosting	40		40	0	40	0
Visualifies Upgrade	16		16	0	16	0
Server Replacement 1314	3		3	(1)	3	(0)
Financial System Upgrade	100		100	139	0	39
CDC&SNC Cust Servs Desktop	20		20	19	9	8
GCSX Secured Area - Wall Garden - PNC Compliance (20		20	0	20	0
San Storage Renewal (IT hardware)	81		81	90	9	18
Server Replacement Programme (IT hardware)	30		30	0	30	0
ESXI PROD 2 - capacity forward planning (IT hardwa	15		15	0	15	0
Lync 2013 (professional fees, equipment, IT hardwa	44		44	35	9	0
Desktop PC Replacement	59		59	39	15	(5)
Netback Up Upgrade	75		75	51	24	(0)
ISCSI Traffic Separation (IT hardware)	20		20	16	4	(0)
Modular Development of CSM - Cherwell Helpdesk Sof	25		25	0	25	(0)
Security Logging Software	25		25	0	25	0
Hyper V Environment (IT hardware)	14		14	0	14	0
Aerial Imagery Update (professional fees)	10		10	6	0	(4)
Citrix - Expansion to Support Agile Working	20		20	0	20	(0)
VMware Virtual Centre Site Recovery Manager (disas	35		35	0	35	0
Sharepoint - Joint Bid with SNC (split 50:50)	35		35	0	35	0
Resourcelink Implementation	0		0	10	0	10
Elections - Cabinet Office IER Project	0		0	7	0	7
Elections Polling Booths and Count Tables	50		50	40	0	(9)
	839	0	839	594	389	144

Description	Original Budget 14/15	Adjusted 14/15	Approved Budget 14/15	Actual 14/15	Slippage 14/15	Variance 14/15
Development						
Cherwell Community Led Programme	11,930		11,930	12,121	0	191
Disabled Access Audit	15		15	0	15	0
23&24 Thorpe Place Roof Lights	27		27	23	4	0
Condition Survey Works	682		682	210	472	0
Replacement AC to Main Chamber Bodicote	166		166	160	0	(6)
Highfield Depot Redev of Office & Welfare Facilities	156		156	70	0	(86)
Replacement Air Con Banbury Museum	35		35	28	0	(7)
Bradley Arcade Roof Repairs	122		122	2	120	0
DPS Access Audit	20		20	0	20	0
Empty Homes and Work-in-default (recoverable) Enfo	100		100	0	100	0
18 & 19 Thorpe Place - Replacement Roof Lights	27		27	0	1	(26)
Upgrade to Uninterrupted Power Supply & Back up Sy	310		310	22	288	(0)
Improvements to Amenities to Orchard Way Shops	28		28	3	25	0
Bolton Road Design Works	15		15	15	0	0
Environmental Improvements Grimsbury	250		250	0	250	0
Access to Highfield Depot	22		22	0	0	(22)
Bicester Cattle Market Car Park Phase 2	90		90	0	90	0
Bicester Pedestrianisation	250		250	0	0	(250)
Future Regeneration Schemes Preliminary Prof Fees	6		6	0	0	(6)
Old Bodicote House	216		216	92	124	(0)
Bicester Town Centre Redevelopment	250		250	74	176	(0)
Kidlington High Street Pedestrianisation	46		46	50	0	4
Disabled Facilities Grants	838		838	847	0	9
Discretionary Grants for Domestic Properties - Es	376		376	240	136	0
Land Claypits Lane Bicester	56		56	50	0	(6)
Planning and Building Control replacement of ICLIP	84		84	0	84	0
	16,117	0	16,117	14,008	1,905	(204)
Bicester Regeneration						
Green Deal Capital	0		0	75	0	75
Graven Hill capital investment	0		0	4,708	0	4,708
Bicester Community Building	4,837	(2,886)	1,951	1,951	0	0
	4,837	(2,886)	1,951	6,735	0	4,783
GRAND TOTAL	25,886	(4,157)	21,729	22,902	3,200	4,373

EARMARKED RESERVES	Delegated Officer Responsibility (in conjunction with Lead Member)	Purpose	Balance 31 Mar 2014 £	Movements 2014/15 £	Review Movements £	Balance 31 March 2015 £
Civic Insignia	Head of Law & Governance	Reserve to replace civic insignia	(5,000)	0		(5,000)
Self Insurance / Legal Claims Reserve	Head of Finance & Procurement	To cover insurance/legal claims that are uneconomical to fight or below excess	(160,402)	0		(160,402)
Hs2 Reserve	Director of Development	To fund campaign against High Speed Rail Link 2	(14,021)	0		(14,021)
Building Control Reserve	Head of Public Protection and Development Management	To be used in establishing joint service with SNC	(47,242)	0		(47,242)
Wheeled Bins Replacement Reserve	Head of Finance & Procurement	To fund future capital projects	(126,627)	0		(126,627)
Corporate IT Contingency Reserve	Director of Resources	To supplement the base budget for the planned programme of replacing obsolete IT equipment and to deliver ICT improvements	(143,297)	0		(143,297)
Planning Policy Reserve	Head of Strategic Planning and the Economy	To cover expenditure relating to planning policy decisions - LDF etc.	(300,050)	300,050		0
Planning Control Reserve	Head of Public Protection and Development Management	To cover expenditure relating to planning appeals	(619,047)	0		(619,047)
Environmental Warranties Reserve	Head of Finance & Procurement	CDC's commitment on asbestos/environmental warranties of housing stock runs for a further 14 years	(2,240,064)	0		(2,240,064)
Hanwell Fields Reserve	Head of Public Protection and Development Management	Open space commitment due to topography of the site affecting the layout of the developed elements but does improve the overall quality of the whole development. Contribution to Banbury Town Council for maintenance since developer agreements completed.	(79,123)	0		(79,123)
Licensing Reserve	Head of Community Services	Surplus of income generated from Licensing that is ringfenced for Licensing only, therefore is transferred to an earmarked reserve at the year end for licensing expenditure.	(69,538)	0		(69,538)
Corporate Change Reserve	Director of Resources	To fund change initiatives to address either improvement issues, interim capacity or spend to save initiatives	(655,053)	66,971	(33,138)	(621,220)
Elections Reserve	Head of Law & Governance	To fund election expenditure	(126,735)	18,283		(108,452)
Olympic Legacy Reserve	Director of Community & Environment	To fund the Olympic Legacy	(20,801)	0		(20,801)
Economic Risk	Head of Finance & Procurement	To manage risks associated with economic climate and impact upon the council	(250,000)	0	250,000	0
Country Park Option Appraisal	Director of Development	To fund option appraisals for proposed country park north of Banbury	(50,000)	0	50,000	0
Special Initiatives	Director of Development	Revenue reserve created to fund projects that deliver housing and economic growth	(33,138)	0	33,138	0
Welfare Reform	Head of Finance & Procurement	To fund costs/implications associated with Welfare Reform	(150,000)	0	(129,000)	(279,000)
Apprentice	Director of Resources	To fund the cost of the Apprentice Scheme	(40,555)	0	40,555	0
Budget Carry Forwards	Various	Budget carried forward for specific projects as agreed by Executive	(387,529)	18,322		(369,207)
Significant Business Rates Volatility Reserve	Director of Resources	To mitigate fluctuations in business rates growth	(523,000)	0	(384,873)	(907,873)
Country Park Reserve		To fund parking provision at the planned country park north of Banbury	(50,000)	0	(50,000)	(100,000)
S31 Grant	Director of Resources	To mitigate fluctuations in business rates growth	(384,873)	0	384,873	0
NHB - AFFORDABLE HOUSING	Director of Resources	To minimise the borrowing impact on the Council's net revenue budget for the Graven Hill project	(126,280)	7,654	(7,018)	(125,644)
NHB - ECONOMIC DEVELOPMENT	Director of Resources	To enable economic development to take place across the district	(725,830)	0		(725,830)
GRAVEN HILL EQUALISATION RESERVE	Director of Resources		(2,800,000)	0		(2,800,000)
HOUSING RESERVE	Director of Resources	Earmarked reserve set up as part of 2014/15 budget setting process	(100,000)	0		(100,000)
Total Earmarked Reserves			(10,228,204)	411,281	154,537	(9,662,387)
Earmarked Reserves from Grants & Contributions (Ringfenced)						
Eco Town Revenue	Director for Bicester Regeneration Projects	Delivery of the Eco Town project	(1,155,357)	339,735		(815,623)
Planning Delivery Grant	Head of Strategic Planning and the Economy and Development Management	A variety of projects, a schedule is available separately	(331,029)	9,019		(322,010)
Broadfield Road Yarnton Sports	Director of Community & Environment	Section 106 for provision public open space as a local area of play	(3,411)	(17)		(3,428)
Homelessness Prevention	Head of Regeneration and Housing	To support homelessness provision in the district	(97,018)	27,260		(69,758)

EARMARKED RESERVES	Delegated Officer Responsibility (in conjunction with Lead Member)	Purpose	Balance 31 Mar 2014 £	Movements 2014/15 £	Review Movements £	Balance 31 March 2015 £
Planning Policy Statement Climate Change	Head of Development Management	Area Based grant to meet challenges of climate change	(82,054)	0		(82,054)
Government Grant LABGI	Head of Development Management	A variety of projects, a schedule is available separately	(24,718)	0		(24,718)
Bicester Fields Main Park	Director of Community & Environment	Section 106 for landscape/green spaces	(96,774)	(484)		(97,258)
Flood Recovery Grant	Head of Community Services	Restoration fund following floods of 2007	(93,737)	0		(93,737)
Bicester Youth Bus	Head of Community Services	Bicester Village contributions towards the Bicester Youth Bus	(64,590)	0		(64,590)
Dovecote Milcombe	Head of Community Services	Section 106 for maintenance of the dovecote and woodland tree belts	(56,811)	449		(56,362)
Area Based Grant	Head of Transformation	Research and consultation projects	(83,011)	0		(83,011)
New Homes Bonus - Affordable Housing	Director of Resources	Allocated to affordable homes in the district	(10,943)	3,925	7,018	0
Green Deal Pioneer Places	Director for Bicester Regeneration Projects	To deliver green housing	(69,442)	240		(69,202)
Local Government Resource Review (including Welfare reform)	Head of Finance & Procurement	To fund costs/implications associated with LGRR and welfare reform	(129,000)	0	129,000	0
COURTYARD YOUTH ARTS	Head of Community Services	To fund projects and activities at the Courtyard Centre	(81,821)	43,242		(38,580)
HEAT NETWORK	Director for Bicester Regeneration Projects	To fund the Heat Network initiative	(90,180)	15,940		(74,240)
Total of smaller grants and contributions under £50,000	Various	Various	(688,158)	66,858		(621,300)
						0
Total Earmarked Reserves from Grants & Contributions (Ringfenced)			(3,158,055)	506,166	136,018	(2,515,871)
Total Earmarked Reserves			(13,386,259)	917,447	290,555	(12,178,257)
General Fund Reserve	Director of Resources / Head of Finance and Procurement	General reserve - all deficits and surpluses for year end accounts moved in here	(1,405,259)	0	(290,555)	(1,695,814)
TOTAL RESERVES			(14,791,518)	917,447	0	(13,874,071)